



**The Fairways at Fieldcreek Ranch
Board of Directors Meeting
October 19, 2023**

Board Present

Norm Kelly– President
Gretchen Swope – Vice President
Kristi Schaffner – Secretary
Michael Fackelmann– Treasurer (absent)
Jeff Houston – Director (absent)

Management

Jeannie Redinger– SUPR. CAM

Membership

List on File

1. Call to Order/Roll Call

Board President, Norm Kelly, called the meeting to order at 6:02pm. With three of the Board Members present a quorum was established. The meeting was held at Raley's on Wedge Parkway.

2. Members Open Forum - Agenda Items

Fences
Rocks in Ditch

3. Approval of Minutes

Kristi Schaffner made a motion to approve the July 20, 2023 meeting minutes as written. Gretchen Swope seconded the motion. The motion carried unanimously

4. Financial Reports

To be reviewed via email once Michael Fackelmann & Jeff Houston return.

5. Committee Reports

A. Gate & Landscape Committee

Norm Kelly updated the board on the maintenance of the gate.

B. Road Maintenance Committee

Norm Kelly updated the board that both the crack repairs and the crack fill has been completed

C. Architectural Committee

Gretchen Swope informed the Board that Kathy Angaran agrees with the new software for the Tracking of the architectural Committee.

6. Unfinished Business

A. Report of Action taken Between Meetings by the Board

None

B. Discussion Regarding 2024 Draft Budget

Will be voted on via email

C. Discussion Regarding Fences Being Installed over Drainage Ditches/Easements

Board is waiting for further communication from Gayle Kern and Bullentini's attorney

D. Discussion Regarding ARC Tracking Software Purchase

ARC Tracking Software Purchase discussion was completed during the last Board meeting.

7 **New Business**

A. **Discussion Regarding Snow Removal Contract**

Norm Kelly signed the contract and added James Pinger.

B. **Discussion Regarding 2024 Schedule of Board of Directors Meeting**

Kristi Schaffner made a motion to schedule the meeting for the following dates:

- January 24, 2024
- April 24, 2024
- July 24, 2024
- October 23, 2024

Seconded by Norm Kelly. Motion carried unanimously.

C. **Discussion Regarding Menath Insurance Renewal**

Kristi Schaffner made a motion to approve the Insurance Renewal from Menath Insurance with the options to include Cyber Insurance seconded by Gretchen Swope. Motion carries unanimously.

D. **Discussion Regarding 2024 Financial Reserve Update**

The Board is reviewing the revised reserve update study because the interest rates list were way to low.

E. **Discussion Regarding CD's and Rollovers**

Management informed the Board that when we receive a renewal notice we forward directly to Michael Fackelmann, who then contact the bank and makes arrangements for the renewals and copies Norm Kelly on all correspondence.

F. **Discussion Regarding Incorrect Invoices**

Management explained that Terri produces the invoices and may have been looking at the wrong information and made an error. The error has since been corrected.

G. **Board Member Election**

Tabled

8. **Correspondence**

None at this time.

9. **Items to be on Next Agenda**

Nothing at this time

10. **Executive Session Summary**

The Board approved the minutes and reviewed the delinquencies.

11. **Membership Open Forum**

None

11. **Adjournment**

With no further business to discuss at this time, Kristi Schaffner made a motion to adjourn the meeting at 7:38pm Gretchen Swope seconded the motion. Motion carried unanimously.

Respectfully Submitted,


Jeannie Redinger
Recording Secretary


Kristi Schaffner,
Board Secretary